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9 February 1972

MEMORANDUM FOR THE RECORD

SUBJECT: Building Planning Staff Workload

The following items represent the Building Planning Staff, Office of Logistics workload as of this date.

1. Land Use Plan - Headquarters

a. A determination must be made regarding the parameters of the Master Plan to be submitted to the National Capital Planning Commission (NCPC) in connection with the garage construction. Such a submission will probably be made some time in May preparatory to the early June NCPC meeting at which time the final plans of the garage will be submitted.

b. At a meeting recently held with the Building Planning Coordinators during which [REDACTED] briefed them with respect to the Master Plan - Headquarters, it was suggested by those present that Messrs. [REDACTED] Proctor, and Coffey receive a similar briefing. [REDACTED] however,

indicated that perhaps Mr. Karamessines might wish to have a much shorter briefing if one were to be given, say in the order of 10 to 15 minutes. As of now, no plans have been scheduled for such briefings and will not be until the Director of Logistics has received a briefing in depth on this plan.

To my knowledge, this has not been given. Present plans are for [REDACTED] to brief the Office of Security regarding the plan and, in preparation therefore,

a briefing will be given to [REDACTED] on Thursday, 10 February 1972.

The plan as presently constituted is in two parts: one including the Scattergood-Thorne Tract and one without it. Continuous updating of this plan will be required.

2. [REDACTED]

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a. The budget [REDACTED] is presently being established. Project concepts are in the process of approval.

b. The project outline must be prepared. This is at the direction of the Director of Logistics. It is intended that this project submission will be forwarded to the DD/S and possibly to others in order to obtain approval of the

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manner in which the project is to be administered. In accordance with instructions from the Director of Logistics, this item should receive priority over other actions connected with this project such as clearing contractor personnel and establishing slates of consultants.

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3 [REDACTED]

The budget submission has been made and contemplates design in FY 1974 and construction in FY 1976. The exact budget figures should be obtained from the Executive Officer, OL, since it was not entered in the OL budget precisely as submitted by the Building Planning Staff.

4. Interim measures for classified waste disposal at Headquarters.

The Director of Logistics handed this project to the Chief, Building Planning Staff on a personal basis. This project as now constituted con-

[REDACTED]

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this project would be in the neighborhood of \$40,000. A figure is required for budgetary submission by February 15. (References made to pages V-29 through V-37 of the [REDACTED] of Headquarters Utilities dated September 1971.)

5. Follow-on study for classified waste disposal at Headquarters

This project was given to the Chief, Building Planning Staff on a personal basis by the Director of Logistics. A personal report was made on 8 February at which time the views of C/BPS and C/RECD were solicited. It has been recommended that this project proceed based on:

- a. a state-of-the-arts feasibility study at approximately \$40,000 in FY 1974 and,
- b. design for approximately \$60,000 in FY 1975.

Responsibility for this work is now jointly vested in HEB and BSB/LSD.

6. Metes and Bounds Survey at Headquarters

A change order has been issued to the Headquarters utilities reliability

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study whereby [REDACTED] will provide a total metes and bounds survey for Headquarters. This survey contemplates that [REDACTED] will receive from GSA the appropriate deeds and property descriptions concerned with the various tracts acquired over the years as well as the recent metes and bounds survey conducted by the Federal Highway Administration (FHWA) of the land to the west of Agency property. The survey will include the Scattergood-Thorne Tract of approximately 32 acres and the adjacent GSA tract of approximately 6.8 acres which properties it is expected will accrue to the Agency in later years. It will include the approximate 43.7 acres given CIA on 13 January 1972. It will also show the 43.186 acres retained by the FHWA by GSA actions dated 13 January 1972. It is not contemplated that any of the property owned by the National Park Service immediately to the west will be shown. Such a metes and bounds survey should henceforth become the official document on which all master planning, engineering, and security planning concerned with property is premised. Responsibility for monitoring the progress of this survey is now to be by [REDACTED] HEB/RECD.

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[REDACTED]

I have been advised by the Director of Logistics that the first cut of this study should be ready by late March.

8. Ad hoc tasks, in addition to the above 7 items and various other ad hoc tasks, will be phased in from time to time as directed by the Director of Logistics.

[REDACTED]

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Chief,  
Building Planning Staff, OL

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